QA

Learn. To Change.

Webex Suite Meeting

How to connect

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Connecting via Webex App

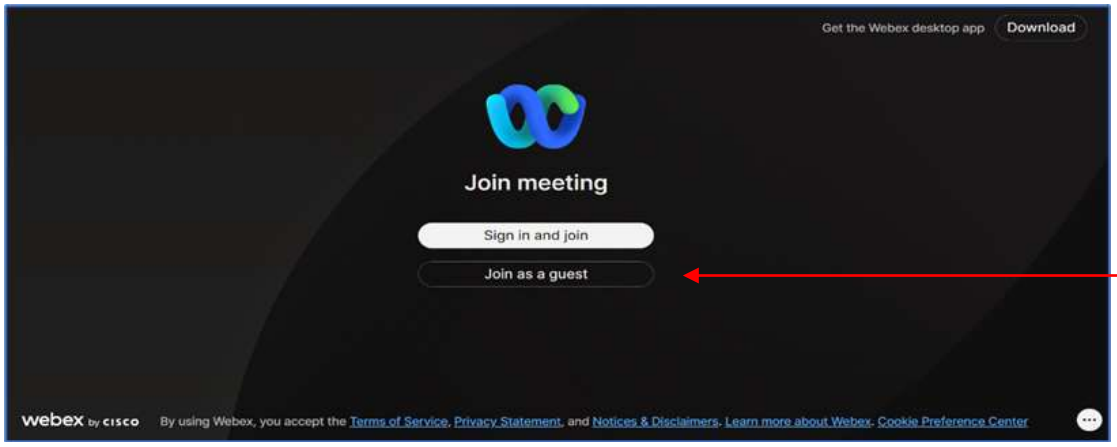
You will receive a joining link like below.

https://qa-events.webex.com/qa-events/j.php?MTID=mf59da6f2857328e099acb41e13f2d6cf

Paste this link into the browser, we would recommend using chrome.

If you are asked to install the Cisco app, please go ahead to ensure you have access to the full functions on the platform.

You should next receive the following pop-up box to join. Select Join as a guest.



Enter your name and email address.

This will enable the Next button, select.

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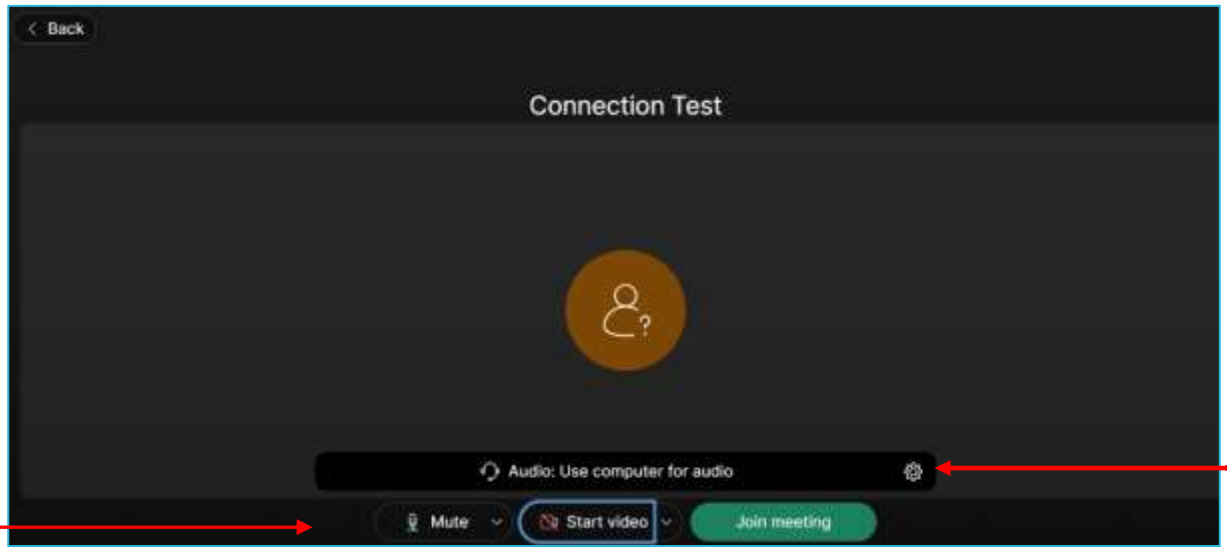
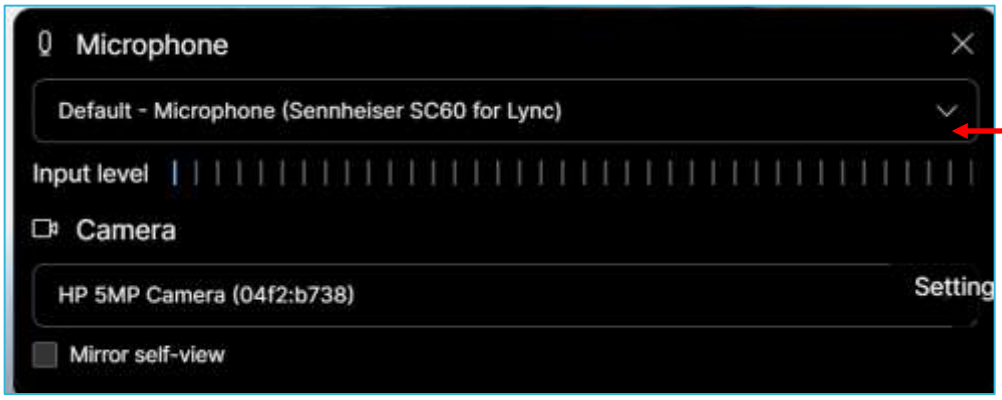
The pop-up box will change to the following. You can turn on your webcam and test your audio at this stage.

Select Join meeting.





Note: you may need to allow Webex to use your webcam and microphones

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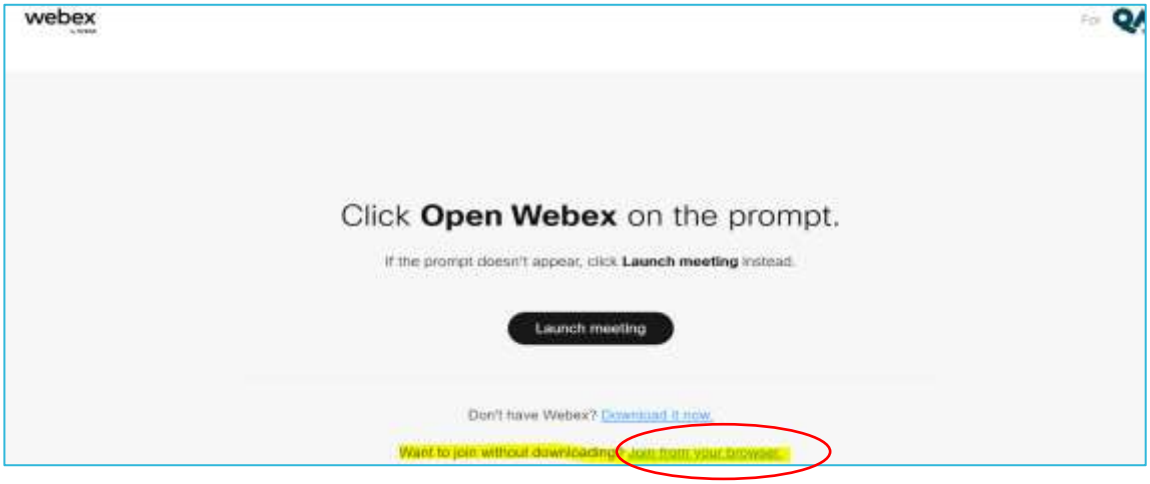
Once you have tested the audio, Select Join meeting.

Connecting via Browser

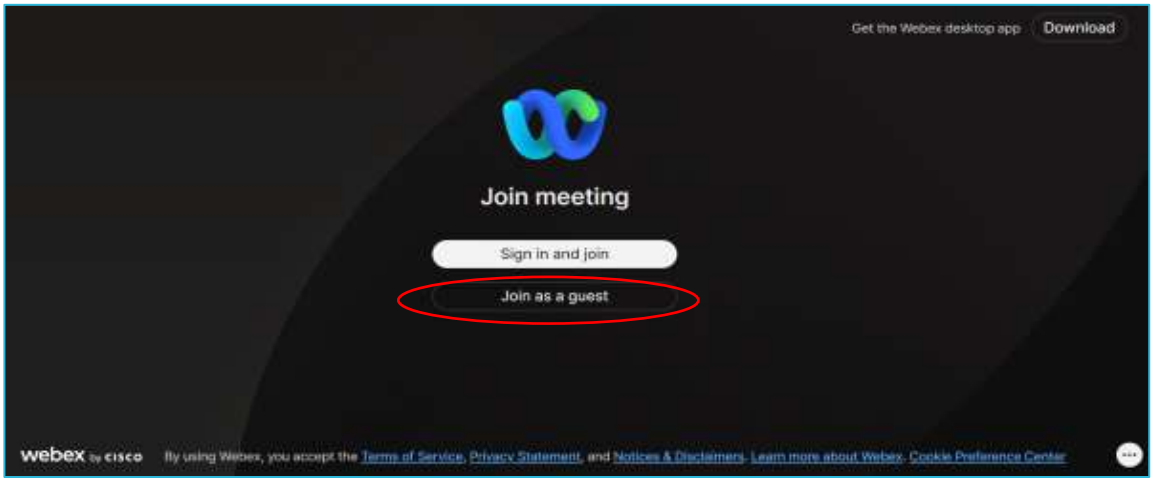
Chrome

Click on joining link or copy and paste into Browser.

You should see the following screen, click on Join from your browser.



The following pop up box should appear, select Join as a guest



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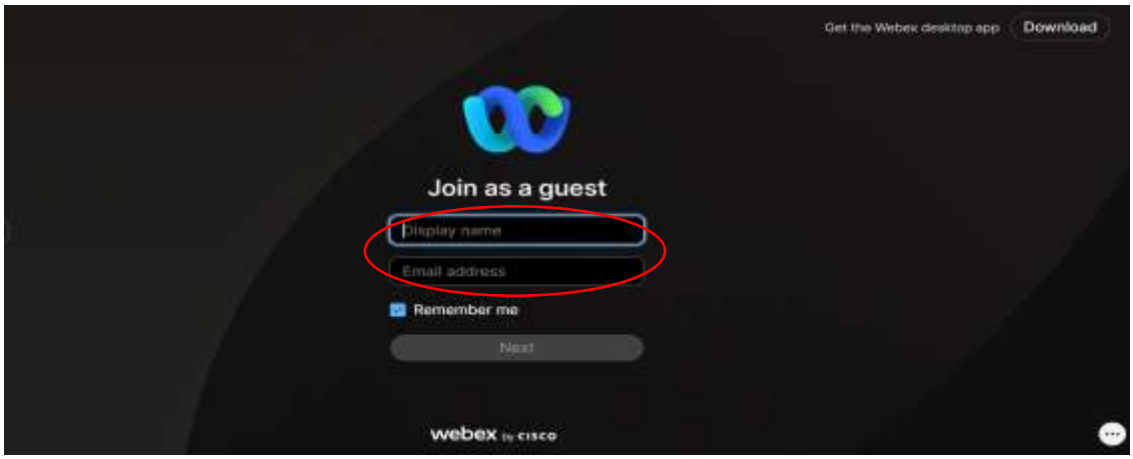
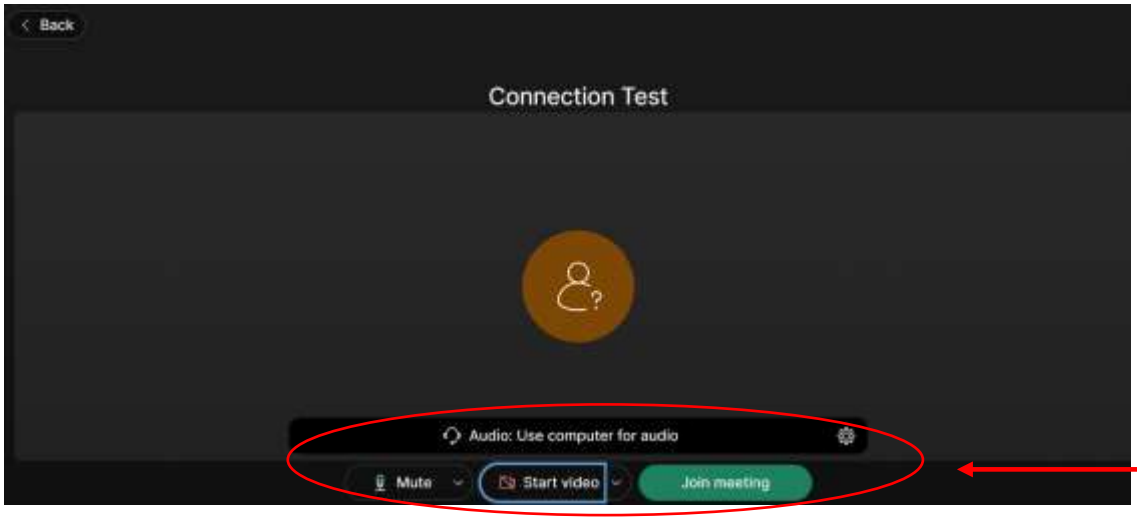
Enter your name and email address.



This will enable the Next button, select.

The pop-up box will change to the following. You can turn on your webcam and test your audio at this stage.

Select Join meeting.



You will be connected to the session.

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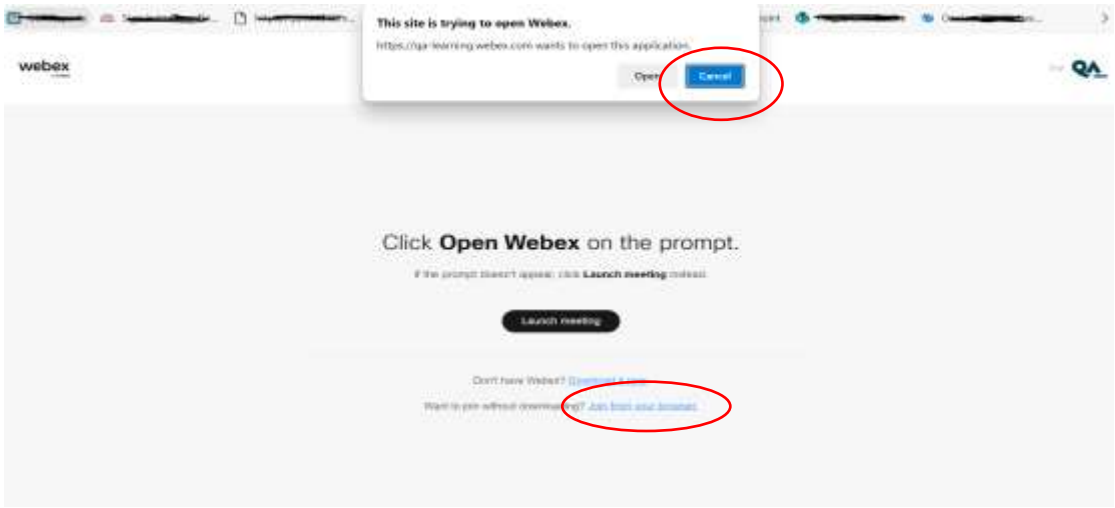
Edge

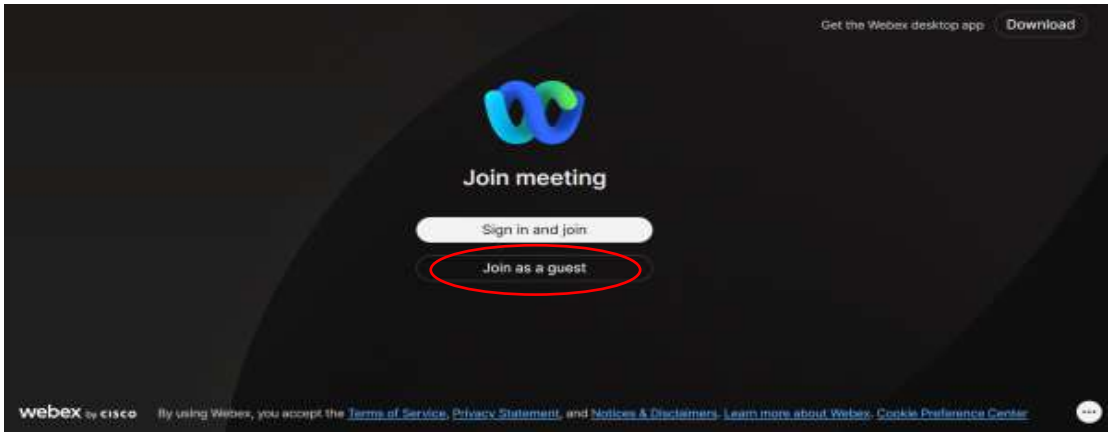
Click on joining link or copy and paste into Browser.

You should see the following screen, click cancel in the drop-down box.

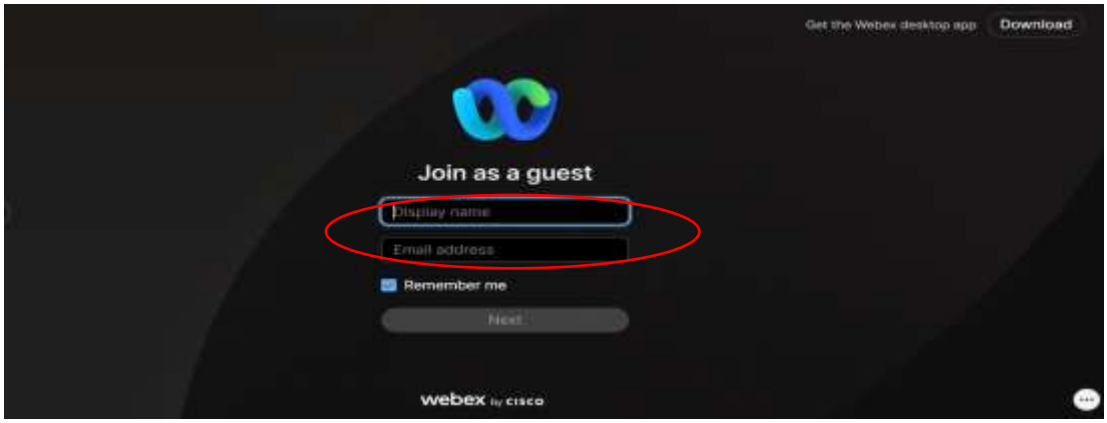
Select Join from your browser.



The following pop-up box should appear, select Join as a guest



Enter your name and email address.



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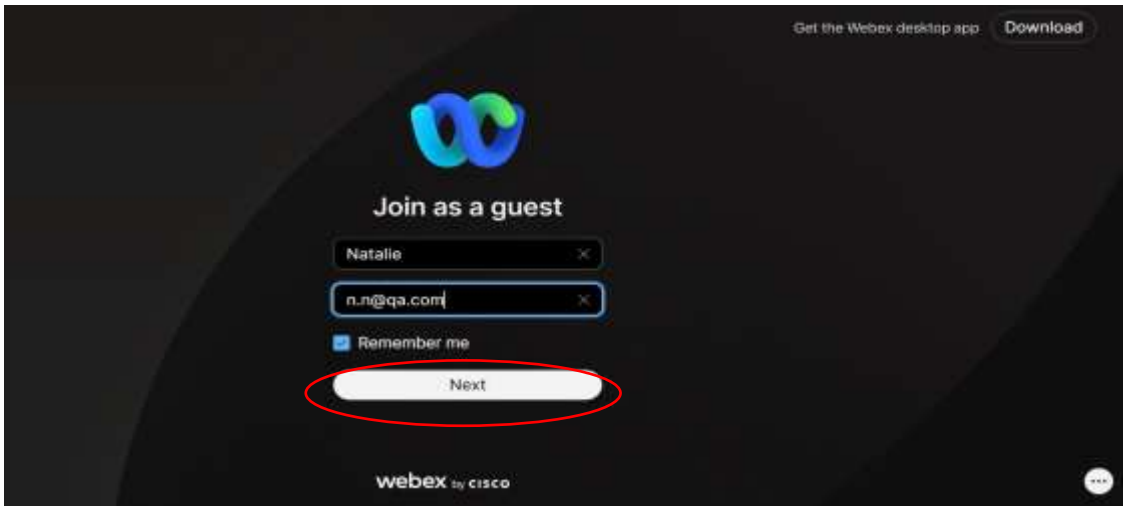

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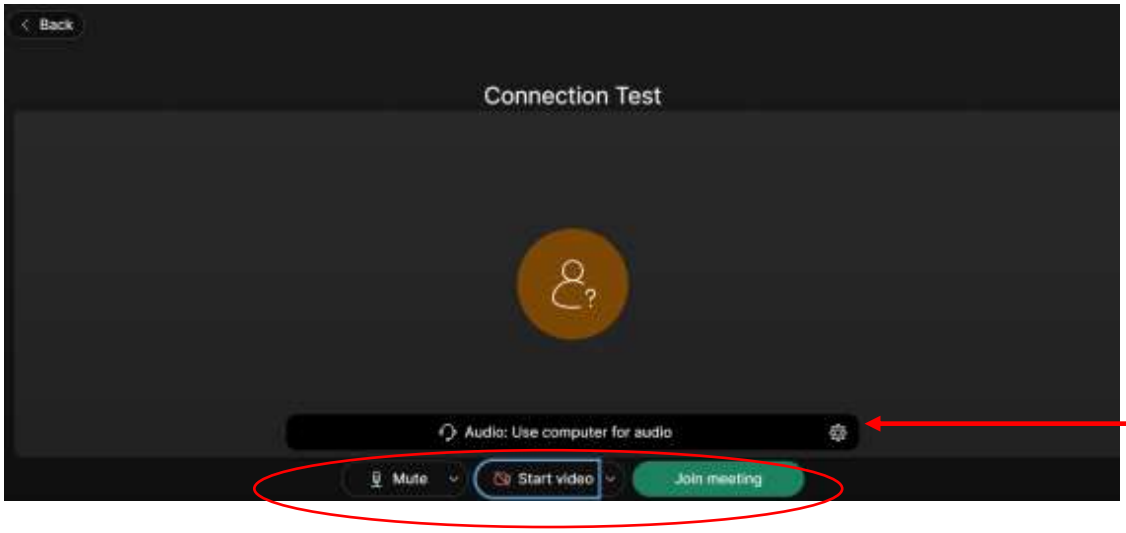
Select Join meeting.



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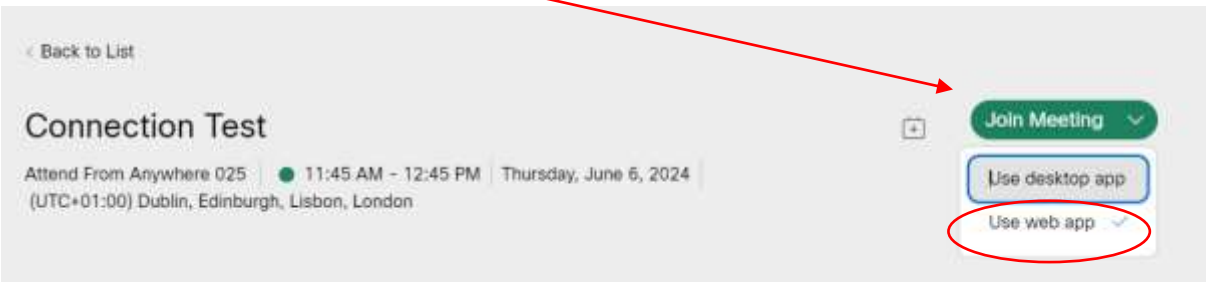
Manually changing from Desktop app to Web app

On the main page with session information (this should populate within the original browser page liked pasted into or opened in)

Select the arrow within the Join Meeting box.

Select Use web app.

Click on the Join Meeting.



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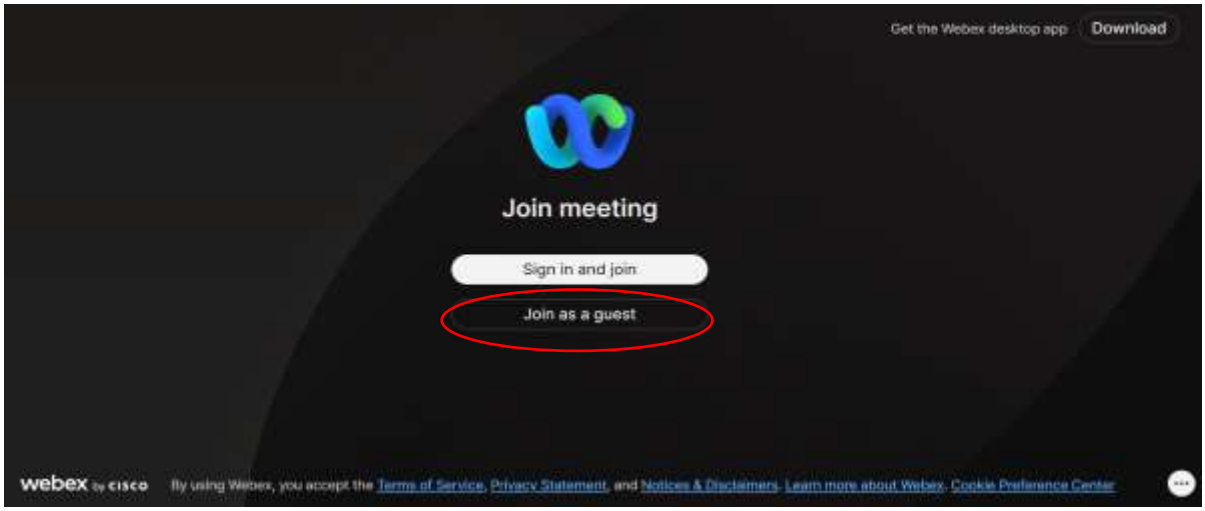

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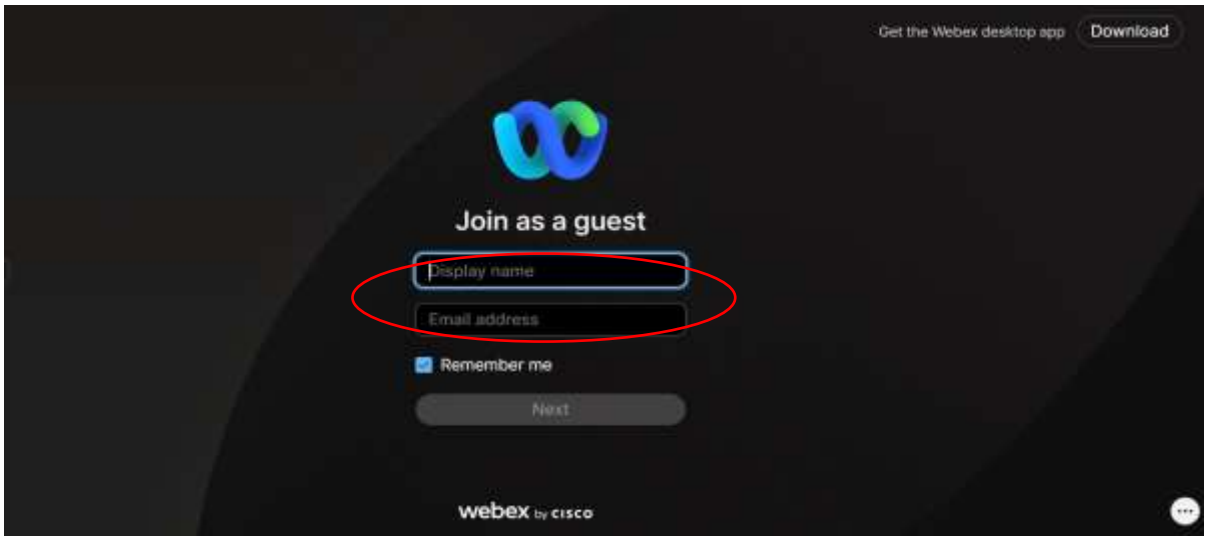
Enter your name and email address.



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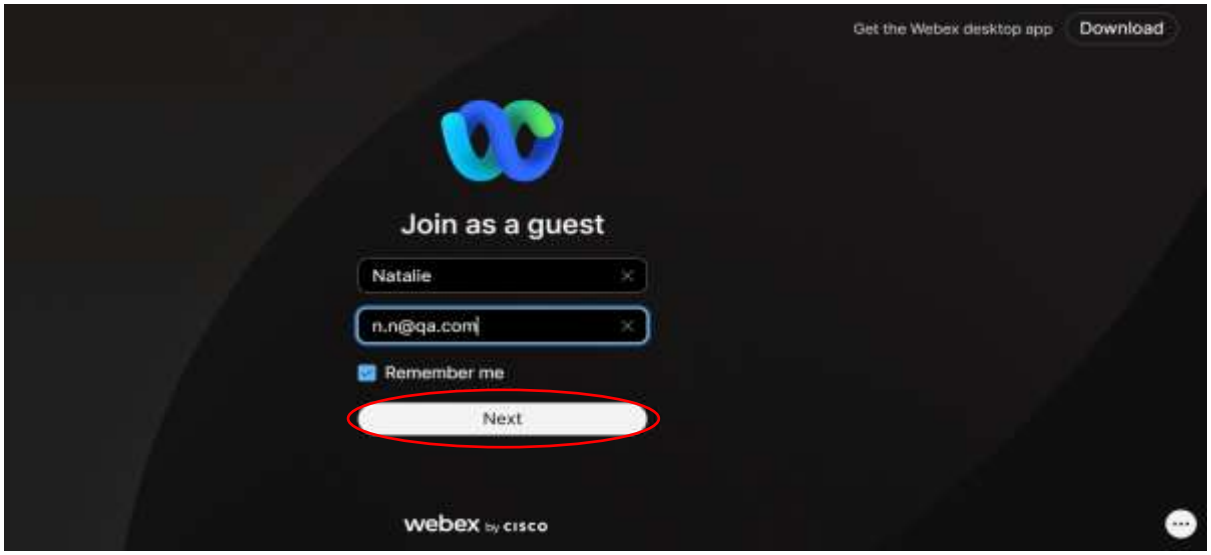

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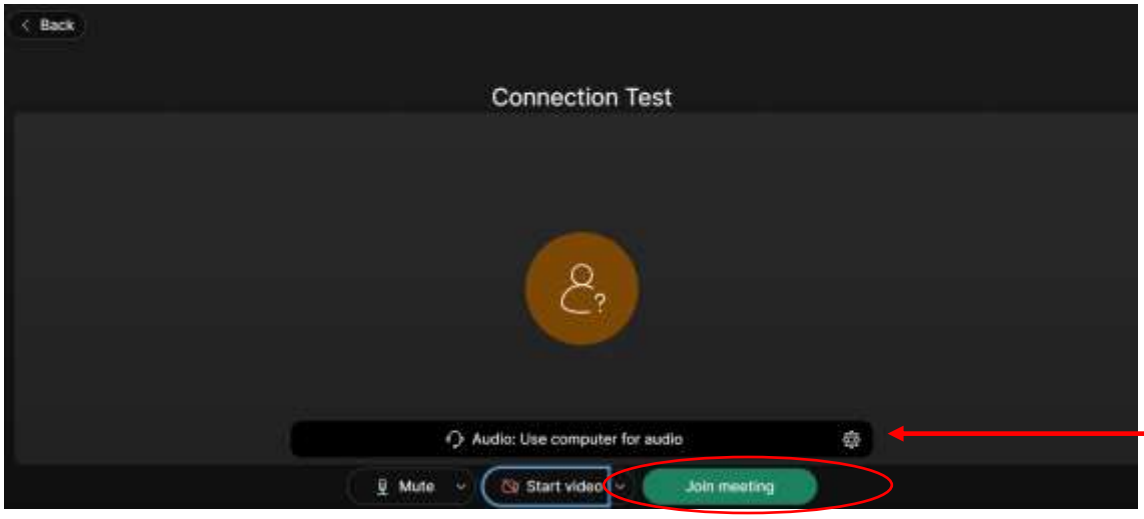

Technical Assistance

For technical assistance please contact the Virtual Support Team via Live Chat (https://v2.zopim.com/widget/popout.html?key=5bcvdcizsyQNHnBtVO7iQ36mHsQWEoZj)

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