

# Level 3-6 Apprenticeships Learner Journey

## Before you start

### Welcome Email

Receive a welcome email from the onboarding team with details of what to expect from your onboarding.

### Initial Careers on Careers Information, Advice, and Guidance (CIAG)

CIAG session with our dedicated CIAG team to explore your motivation and aspirations for your chosen apprenticeship.

### Enrolment Call

Enrolment call with the Onboarding Team to confirm personal data, start and end dates, apprenticeship agreement and training plan.

## Programme Start

### Day 1 - Programme Launch

A run through of your programme and what to expect with our Programme Launch Team.

### Week 1-2 Baseline Review

Review with your DLC and line manager.

### Week 3 Check in

Check in with your DLC.

### Week 4 Employer Check in

Your DLC will have a routine check in with your employer.

### Week 5 Check in

Check in with your DLC, line manager and account manager.

\*Check in is dependent on progress.

### Tutor Delivery

Delivery of online live sessions until End Point Assessment.

Ongoing until End Point Assessment.

### End Point Assessment Readiness Check

Every 10-12 weeks with your DLC to review your progress towards developing the relevant knowledge, skills and behaviours.

Ongoing until End Point Assessment.

### Complete Bud Activities

You will continue to submit learning activities throughout your apprenticeship journey.

Ongoing until End Point Assessment.

### Feedback Received via Bud

DLC / DLA to provide feedback.

Ongoing until End Point Assessment.



